

Bylaws of the Elko County Republican Party

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Article I. Name and type of organization

Section 1. The name of this organization shall be: Elko County Republican Party (ECRP) which shall be governed by the Elko County Republican Central Committee (ECRCC).

Section 2. This organization shall be a non-profit organization. Its members are authorized to incorporate this organization as a non-profit corporation under the laws of the State of Nevada.

Article II. The purpose of this organization shall be to:

Section 1. Defend the United States Constitution.

Section 2. Promote sound, honest, and representative government at the national, state, and local levels.

Section 3. Preserve and protect the dignity, rights, freedom, and liberty of the individual citizen.

Section 4. Recruit, develop, and elect Republican candidates to all partisan and non-partisan offices and seek the appointment of registered Republicans to appointive positions, locally, statewide, and nationally.

Section 5. Organize and conduct:

A. ECRP Biennial Precinct (Caucus) Meetings

B. ECRP Biennial Convention

C. Elko County Republican Central Committee (ECRCC) Activities

D. ECRCC Executive Committee (Ex Com) Activities

Article III. ECRP Membership

Any person registered with the Elko County Clerk as a Republican in any Elko County precinct is a member of the ECRP. "Precinct" is defined by Nevada State Law as the smallest voting unit in a political subdivision and contains not more than 1,500 voters therein.

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Article IV. ECRP Meetings

Section 1. Precinct Meetings

- A. Biennial Precinct Meetings are held in even numbered years on a date that may be determined by the Nevada Republican Central Committee per NRS 293.135 and follow procedures outlined in NRS 293.137. These meetings are typically held in the first quarter to:
- 1) Elect Precinct Chairmen (Captains) to serve for next two years with their terms beginning immediately.
 - 2) Elect delegates to Biennial Convention.
 - 3) Submit recommendations for platform and/or resolutions.
 - 4) Nominate Precinct Committeemen for representation on the ECRCC. Nominees shall be ranked by number of votes because the Biennial Convention determines the number of Precinct Committeemen. (See Article IV, Sec 2, F and G for election of ECRCC members.)
- B. Special Precinct Meetings may be called any time at the discretion of any member of that precinct. Reasonable notice of the time, place, and purpose of the meeting must be given to all members in advance. Precinct member lists may be obtained from the Elko County Clerk.

Section 2. Biennial County Convention

- A. The Biennial County Convention is to be held 3 to 4 weeks after the Biennial Precinct Meetings and, per NRS 293.163, no less than 60 days before the Republican National Convention.
- B. Agenda of the Biennial County Convention shall include:
- 1) Registration
 - 2) Appointment of temporary Convention Chairman per Article VII, Sec 2, A, 5
 - 3) Preliminary credential report
 - 4) Final credential report
 - 5) Seating of delegation
 - 6) Election of Convention Chairman
 - 7) Adoption of Convention Agenda
 - 8) Adoption of Convention Rules
 - 9) Adoption of Resolutions
 - 10) Adoption of Platform
 - 11) Election of Elko County Republican Central Committee (ECRCC)
 - 12) Nomination and election of state delegates
- C. Convention Chairman has the duty to facilitate a fair and open convention while maintaining a position of impartiality, and therefore does not make motions, participate in debate, or vote on any question except in the case of a ballot vote or when his vote would be the deciding vote.
- D. Convention Committees

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- 1) Each County Convention Committee Chairman (as appointed pursuant to Article VII, Section 2, A, 5) with the ECRCC Chairman shall determine the number of persons needed on his committee and appoint them, subject to ratification by the Executive Committee.
- 2) Any registered Republican voter of Elko County may be appointed as a member of any committee provided in this Article.
- 3) All convention committees and subcommittees may appoint a secretary to keep the minutes of such committee meetings, and a copy of such minutes shall be provided to the Secretary of ECRCC.
- 4) Convention Committees shall be:
 - a) Credentials Committee to examine credentials for all delegates. Per NRS 293.140 (2a): *The county central committee shall, before the date of the convention, designate a preliminary credentials committee to examine the credentials of all persons claiming to be delegates. All such persons whose credentials are not in dispute must be seated as delegates.* The day of the Biennial County Convention, the Credentials Committee shall prepare first and final credential reports to verify and record delegates to be seated at the Convention.
 - b) Convention Rules Committee to propose rules for the Biennial County Convention. The Rules Committee shall submit proposed rules to the ECRCC for approval at the October quarterly meeting of odd numbered years. Per NRP Bylaws Article 12, Sec 5: If the ECRCC fails to adopt new or amended rules before January 1 of the year in which any County Convention is to take place, then the rules of the last preceding County Convention shall be automatically approved without the need for further action of the ECRCC, except that current dates for the upcoming Convention and precinct meetings shall be automatically substituted for the dates of the preceding Convention and precinct meetings. After January 1 of the year in which any County Convention is to take place, the ECRCC shall make no other amendment to such rules prior to the convening of the County Convention.
 - c) Resolutions Committee to receive all recommendations from party members and precincts and draft proposals for adoption by the Convention.
 - d) Platform Committee to receive all recommendations from party members and precincts and draft proposals for adoption by the Convention.

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- E. Election of delegates to Nevada Republican Party (NRP) Convention
 - 1) The County Convention shall elect delegates to NRP Convention up to the number defined by NRS 293.145.
 - 2) The manner of election shall be defined by County Convention Rules.
 - 3) In addition to a Nominations Committee slate, nominations from the floor shall be allowed.
 - 4) Election of alternates, if any, shall follow County Convention Rules.
- F. Determination of number of ECRCC Precinct Committeemen
 - 1) The number of ECRCC Precinct Committeemen may be determined by the Biennial Convention per NRS 293.143 (1).
 - 2) If no lesser number is determined, the number of ECRCC committeemen for each precinct shall be the number of county convention delegates to which it is entitled by Nevada Law.
 - 3) In the interim between Biennial Conventions, the number of committeemen shall only be changed to reflect changes in the organization of precincts or the number of registered Republican voters in Elko Co. per NRS 293.143 (2).
- G. Election of ECRCC Precinct Committeemen
 - 1) The Biennial Convention shall certify and elect such persons as are nominated by their respective precinct meetings to serve as ECRCC Precinct Committeemen for the ensuing two years per NRP Bylaws Article 12, Sec 4.
 - 2) The Biennial Convention is empowered to fill such Precinct Committeeman positions as selections by the respective precinct meetings may leave vacant per NRP Bylaws Article 12, Sec 4. These ECRCC Precinct Committeemen shall be elected by ballot by a majority vote of those voting, unless there is only one nominee for the office, in which case election shall be by voice vote.

Article V. ECRCC Membership

Section 1. The ECRCC shall consist of the following:

- A. Precinct Committeemen: Members of the ECRCC representing precincts must be registered Republican voters within the precinct represented.
- B. Additional voting members of ECRCC not representing precincts must be registered Republican voters within some precinct in Elko County and shall be:
 - 1) The immediate past chairman of the ECRCC.
 - 2) All elected Elko County Republican officials, together with any elected Republican legislators whose Assembly or Senate district includes any portion of Elko County. Such elected officials and legislators are not by default Precinct

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Committeemen, but may be elected as Precinct Committeemen per Article IV, Sec 1, A, 4 and Sec 2, F and G.

Section 2. ECRCC Rights and Responsibilities

- A. All ECRCC members present at ECRCC meetings have the right to make motions, debate, and vote on every matter before this organization.
- B. All ECRCC members have the right to a copy of these bylaws and current ECRCC roster with contact information.
- C. All ECRCC members have the right to inspect minutes, records, financial records, statements, rosters, and documents of any sort pertaining to ECRCC at all reasonable times, whether in the possession of the Chairman, Vice Chairman, Secretaries, Treasurer, or a Committee Chairman.
- D. It is the responsibility of all ECRCC members to attend meetings of the ECRCC.
- E. It is the responsibility of all ECRCC members to be familiar with these bylaws.
- F. It is the responsibility of all ECRCC members to advise the Recording Secretary of any change of address within 60 days of the change. If the new address is in a different precinct, the member no longer represents the original precinct, but is eligible to fill a vacancy in the new precinct per Sec 3, C of this Article.
- G. Each member shall sign the attendance roll for each meeting in his or her own handwriting. Non-appearance of a name on the roll is proof of non-attendance.

Section 3. Absences, Resignations and Vacancies of ECRCC members

- A. Failure to attend three (3) consecutive meetings of ECRCC shall result in loss of membership unless such absences be excused. The members present at the 3rd such meeting shall vote to determine if the absences should be excused. All reports and actions regarding excused or unexcused absences shall be recorded in the meeting minutes.
- B. Any member of this organization may resign by notifying the ECRCC Chairman in writing.
- C. In the event that a vacancy in membership should occur, by any reason, whether resignation, forfeiture, or failure of the Biennial Convention to elect a Precinct Committeeman, the ECRCC Chairman may appoint a properly qualified, registered Republican to fill such vacancy, subject to ratification by the membership at the next regular ECRCC meeting.

Article VI. ECRCC Meetings

Section 1. Protocols governing all ECRCC Meetings:

- A. All meetings of ECRCC must be held within Elko County, Nevada.

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- B. All meetings shall be called by written notice mailed (or emailed with documented authorization of the member) to each member at least five (5) calendar days prior to the meeting date.
- C. Meetings shall be open to the public and may only be closed by motion upon majority vote of those present and qualified to vote.
- D. Every member and officer of the ECRCC present at a meeting shall be entitled to vote on every matter before this organization. No person shall be entitled to vote unless he is a member of the ECRCC.
- E. No person not a member of ECRCC shall be entitled to be heard at any meeting as a matter of right, unless invited as a speaker.
- F. This organization at any regular or special meeting may review the actions of, or exercise any of the powers or functions delegated to the Executive Committee, Officers, Standing Committees or special committees.
- G. A majority vote of those present at any duly called meeting, regular or special, may take any action which this organization is authorized to take, except that a two thirds majority shall be required to amend these bylaws as stated in Article XIII, Sec 2.
- H. Quorum is defined as those members present at a properly called meeting.

Section 2. Quarterly Meetings shall be held in January, April, July and October of each year. Officer elections are held at the January meetings of odd number years per Article VII, Sec 1 below.

Section 3. Special Meetings of ECRCC may be held:

- A. Pursuant to a resolution passed at a regular or special meeting.
- B. On call of the Chairman by depositing written notice in the mail (or emailed with documented authorization of the member) to each member at least five (5) calendar days prior to the meeting date.
- C. On call of thirty percent (30%) or more of the Executive Committee members or ten percent (10%) of ECRCC members by depositing written notice in the mail (or emailed with documented authorization of the member) to each member at least five (5) calendar days prior to the meeting date.

Article VII. ECRCC Officers

Section 1. ECRCC Officer Elections

- A. ECRCC officers shall be elected from the ECRCC membership in January of odd numbered years at the regular quarterly meeting of ECRCC to serve two-year terms, taking office immediately. The officers shall consist of: Chairman, Vice Chairman, Recording and Correspondence Secretaries, Treasurer, and Members at Large. The number of Members at Large is determined on the basis of one representative for each 2000, or major fraction thereof, registered Republicans in Elko County as of the first Monday in January in each year in which a State Convention is held, plus an additional two (2) Members at Large. (Per NRP Bylaws Article 5, Sec 1, G)

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- B. ECRCC Secretaries and Treasurer may concurrently serve as Members at Large if so elected.
- C. ECRCC Officers shall be elected by a majority vote of those voting by ballot, unless there is only one nominee for that office, in which case election shall be by voice vote.
- D. Any officer shall be eligible for re-election to any office or for election to any other office.

Section 2. Duties of Officers:

A. Chairman shall:

- 1) Be the presiding officer at all meetings.
- 2) Be a member ex-officio, with vote, of all committees.
- 3) Possess and may exercise the powers of the Executive Committee between meetings of that committee, and report all activities to the Executive Committee at its next meeting.
- 4) Appoint five (5) Precinct Committeemen, the Public Relations Chairman, and the Precinct Coordination Chairman to the Executive Committee subject to ratification by the ECRCC at the next regular meeting.
- 5) Appoint all Committee Chairmen, the Parliamentarian, and the temporary Convention Chairman subject to ratification by the ECRCC Executive Committee.
- 6) Appoint such other committees as from time to time may be required, to serve for the time required to fulfill the need and accomplish the purpose for which they are appointed.
- 7) Be a member of and represent the ECRP to the Nevada Republican Central Committee (NRCC).
- 8) Attend or provide a proxy to all NRCC meetings.
- 9) Regularly attend ECRCC and Executive Committee meetings.

B. Vice Chairman shall:

- 1) Preside at all meetings in the temporary absence of the Chairman.
- 2) Perform all duties designated by the Chairman.
- 3) Succeed to the Chairmanship when the office of Chairman is permanently vacant for any reason to finish the current term of office.
- 4) Be a member of and represent the ECRP to the Nevada Republican Central Committee (NRCC).
- 5) Attend or provide a proxy to all NRCC meetings.
- 6) Regularly attend ECRCC and Executive Committee meetings.

C. Recording Secretary shall:

- 1) Be responsible for recording and keeping minutes of every regular, executive, and special meeting of the ECRCC and every Biennial County Convention, submitting said minutes to the Correspondence Secretary in a timely fashion and bringing these for the preceding 24 months to every meeting.

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- 2) File and retain reports of committees and perform all other duties usual to that office as assigned by the Chairman.
- 3) Fulfill the duties of the Correspondence Secretary in his or her absence.

D. Correspondence Secretary shall:

- 1) Send a copy of the minutes of each ECRCC quarterly, executive, or special meeting to all executive committee members at least 7 days prior to the next regular Executive Committee meeting.
- 2) Provide the ECRP Bylaws and a current roster of the members of the Central Committee to every new member, to all members of the Central Committee within 30 days following the Biennial County Convention, and to any Elko County Republican within 7 days upon request.
- 3) Provide a copy of the Central Committee meeting minutes to each member of the ECRCC after approval by the Executive Board.
- 4) Provide the Secretary of the NRCC with a list of ECRCC elected officers and NRCC representatives with mailing and email addresses and telephone numbers immediately following officer elections and appointments.
- 5) Prepare correspondence for and perform all other duties usual to that office as assigned by the Chairman.
- 6) Fulfill the duties of the Recording Secretary in his or her absence.

E. Treasurer shall:

- 1) Collect and have custody of all monies and funds belonging to ECRCC, and disburse the same when authorized by the organization, the executive committee or by written order of the Chairman countersigned by another elected officer.
- 2) Maintain an account or accounts in a bank or banks in the name of Republican Party of Elko County or Elko County Republican Party, Nevada. The ECRCC funds shall not be commingled with other funds.
- 3) Keep regular books of account and submit them, together with vouchers and receipts, for examination, audit, or approval annually at the January meeting.
- 4) Perform other duties as are incident to the office.
- 5) Give bond if required at the expense of the ECRCC.
- 6) Submit a Treasurer's Report to members of the ECRCC at each regular quarterly Central Committee meeting.
- 7) Disperse no ECRCC funds for travel or travel expenses by any member of the organization, without approval by the ECRCC at a regular meeting.

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- 8) Disperse no donations to any organization without approval by the ECRCC, except for candidate contributions meeting requirements of Article XI, Sec 2.
- 9) Be informed of and comply with all federal, state and local statutes and regulations regarding the collection, management, disbursement and reporting of political party funds.

F. Members at Large shall:

- 1) Be members of and represent the ECRP to the Nevada Republican Central Committee (NRCC).
- 2) Attend or provide a proxy to all NRCC meetings.
- 3) Regularly attend ECRCC and Executive Committee meetings.

Section 3. Removal of Officers (See Article VIII, Sec 2)

Section 4. Vacancies

- A. When the Vice Chairman succeeds to the office of Chairman, a new Vice Chairman shall be elected at the next meeting of the ECRCC.
- B. If the office of Chairman should become vacant at a time when the office of Vice Chairman also is vacant, a special meeting of the ECRCC shall be called by the Correspondence Secretary for the sole purpose of electing a new Chairman and Vice Chairman. Notice of said meeting shall be by written notification to all members, together with publication of notice in Elko County newspapers of general circulation on two days at least seven days apart, and at least fourteen (14) days prior to the meeting.
- C. Any vacant office, not otherwise provided for herein, shall be filled by appointment by the Chairman, subject to ratification by the ECRCC at the next regular or special meeting.

Article VIII. ECRCC Executive Committee (Ex Com)

Section 1. The Executive Committee shall:

- A. Consist of the ECRCC Officers, (as set forth in Article VII, Sec 1), the immediate past Chairman (unless removed from office for cause), five (5) Precinct Committeemen, the Public Relations Chairman, the Precinct Coordination Chairman and a representative from the Young Republicans.
- B. Have charge of the day-to-day affairs of the organization with Chairman as chief executive officer.
- C. Report on its activities at the next regular ECRCC meeting.
- D. Between meetings of ECRCC, possess and exercise all the powers of the organization in such manner as it shall deem to be in the best interest of the ECRCC, except it shall not perform any function that is by law to be done or performed by the organization as a party organization or central committee.
- E. Not amend these bylaws.
- F. Correct and approve minutes of every regular, executive, and special meeting of the ECRCC.

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G. In February of each year, set the dates for the next four ECRCC quarterly meetings.

Section 2. Removal of Executive Committee member

- A. Every elected officer or appointed member of the Executive Committee of the ECRCC is subject to removal by the membership of the ECRCC at any time for cause.
- B. A special vote to determine whether to remove or retain an officer or appointed member of the executive committee shall be held upon receipt by the Chairman, with copies to the Correspondence Secretary, of a petition or letters bearing the signatures of twenty five per cent (25%) of the members of the ECRCC asking for such a vote. The petition or letters shall contain the signatures, precinct numbers, and addresses of the petitioning members.
- C. Notwithstanding paragraphs A and B of this Section, any member of the Executive Committee who fails to attend three (3) consecutive meetings of that committee shall lose his membership thereon, unless his absence is excused due to illness or work related reason, by vote of the Executive Committee members present at said third meeting.
- D. Notwithstanding paragraphs A and B of this Section, an Officer who misses three (3) consecutive meetings of the Executive Committee shall forfeit his membership thereon as well as his office unless his absence is excused due to illness or work related reason, by vote of the Executive Committee members present at said third meeting.

Section 3. Vacancies on the Executive Committee shall be filled by appointment of the Chairman, subject to ratification by the ECRCC at its next quarterly meeting except as provided in Article VII, Sec 4.

Article IX. ECRCC Ex Com Meetings

Section 1. The Executive Committee shall meet when, where, and on call of the Chairman upon at least twenty four (24) hours written or oral notice to each member at his residence or place of business.

Section 2. The Executive Committee shall meet in special meeting on the call of any six (6) or more members of the Executive Committee by sending written notice to each member at least five (5) calendar days prior to the meeting date.

Section 3. Other committee chairmen may be invited to the meetings as necessary.

Section 4. A majority of those present at any duly called meeting of the Executive Committee shall be sufficient to transact any business that the Executive Committee lawfully may conduct.

Article X. ECRCC Ex Com Committees

Section 1. Each Standing Committee Chairman with the ECRCC Chairman shall determine the number of persons needed on the committee and appoint them, subject to ratification by the Executive Committee.

Section 2. Any registered Republican voter of Elko County may be a member of any committee provided in this Article.

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Section 3. All committees and subcommittees, standing or special, may appoint a secretary to keep the minutes of such committee meetings, and a copy of such minutes shall be provided to the Recording Secretary of ECRCC.

Section 4. Standing Committees shall be:

- A. Public Relations to take care of all publicity for the advancement of public interest in and attention toward the ECRP.
- B. Precinct Coordination to ensure that each precinct has a Precinct Chairman responsible for precinct meetings in even numbered years and provide each with necessary information.
 - 1) The Precinct Coordination Chairman is responsible for recruiting and training Precinct Chairmen and filling vacant Precinct Chairman positions by appointment.
 - 2) Precinct Chairmen (one per precinct) are appointed or elected representatives of their precincts who chair precinct meetings, organize and contact ECRP members in their precincts, and maximize Republican voter participation.
- C. Finance to oversee the Treasurer, audit financial records, develop annual budgets for Ex Com approval, and coordinate fund raising.
- D. Arrangements to be responsible for arrangements for the quarterly ECRCC meetings, the County Convention, and other events as necessary.
- E. Nominations to prepare lists of nominations for:
 - 1) Precinct Committeemen from precinct meeting rankings to be certified and elected at the County Convention to serve for two years. (See Article IV, Sec 1, A, 4 and Sec 2, F and G.) The Nominations Committee may make nominations for positions precinct meetings leave vacant.
 - 2) Delegates to the State Convention to be voted on at the County Convention. (See Article IV, Sec 2, E)
 - 3) Officers of the ECRCC to be elected in odd numbered years to serve for two years. (Article VII, Sec 1)
- F. Elections Committee to prepare ballots, conduct elections, and count ballots at the County Convention, the January (odd numbered years) meeting of the ECRCC, and special elections.
- G. Bylaws to review bylaws annually, when amendments are proposed, and when necessary to ensure compliance with RNC Rules, NRP Bylaws and NRS.
 - 1) The Bylaws Committee shall make recommendations to the ECRCC or Biennial Convention based on above reviews.
 - 2) The Bylaws Committee Chairman shall file amended bylaws with the NRCC Secretary within 30 days of adoption.

Article XI. Candidates

Section 1. The ECRCC shall not take a position, as an organization, favoring any candidate in party primary elections. Members of the ECRCC are free to support, and are encouraged to support, candidates of their choice during

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primary campaigns so long as such members make plain the fact that they are acting as individuals, not as members of or for the ECRCC.

- Section 2. The Chairman, Executive Committee, and Finance Committee, meeting jointly, shall determine what financial support the organization will provide to individual candidates during general election campaigns. Support shall be determined based on overall alignment of the candidate's positions with the ECRP Platform and resolutions, a realistic appraisal of the candidate's chances of success when compared to other candidates eligible for financial support, and the availability of funds to the candidate from other sources. It is expressly permitted to provide financial support for Republican candidates seeking non-partisan offices. No candidate is entitled to automatic financial support from ECRCC. All such candidate contributions shall be fully reported on at the next meeting of the ECRCC.
- Section 3. The ECRP Platform and resolutions are intended to be advisory to Republican candidates, but no Republican seeking office in Elko County shall be obliged to support any platform plank or resolution contrary to the view of such candidate.

Article XII. Parliamentary Authority

- Section 1. Robert's Rules of Order Newly Revised, latest edition, shall prevail as governing parliamentary procedure for ECRCC except where said rules of order conflict with these bylaws, as the same may be from time to time adopted or amended in conformity to the Nevada Revised Statutes.
- Section 2. The Parliamentarian shall advise the County Convention Chairman, ECRCC Chairman, officers, committees, and members on matters of parliamentary procedure. Per Robert's Rules of Order Newly Revised, 10th Ed., the Parliamentarian's role during a meeting or convention is purely an advisory and consultive one- since parliamentary law gives to the chair alone the power to rule on questions of order or to answer parliamentary inquiries. A member of an assembly who acts as its parliamentarian has the duty to maintain a position of impartiality, and therefore does not make motions, participate in debate, or vote on any question except in the case of a ballot vote.

Article XIII. Authority and Amendment of Bylaws

- Section 1. The Rules of the Republican Party, the Nevada Republican Party (NRP) Bylaws or the Nevada Revised Statutes not in conflict with the Rules of the Republican Party or the NRP Bylaws take precedence over these bylaws where in conflict.
- Section 2. These bylaws may be amended by a two-thirds (2/3) vote at any meeting of the ECRCC, provided that the proposed amendment has been submitted to the Bylaws Committee per Article 10, Sec 4, G and either presented at one prior meeting or sent in full in writing to each member at least five (5) days prior to the meeting when the amendment is to be considered.
- Section 3. These bylaws are adopted this 16th day of January, 2010 at the ECRCC meeting: Charlie Myers, Chairman; Chantry Harris, Secretary.

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- A. Amended the 22nd day of January, 2011, at the ECRCC meeting dividing duties of ECRCC Secretary to Recording Secretary and Correspondence Secretary.